



# MEETINGS AT OTSEGO CLUB & RESORT

## Meeting Room Specifications and Conference Services

	Rental Fees	Dimensions	Sqaure Footage	Theatre	Classroom	Boardroom	U-Shape	Hollow Square	Audio Capability	Banquet	Cocktail Reception
Special Events Center	\$1000	75x70	5250	400	220	50	60	80	yes	320	375
North Ballroom	\$400	35x70	2450	170	80	30	30	40	yes	140	160
South Ballroom	\$600	40x70	2800	170	80	30	30	40	yes	140	160
Sitzmark	\$300	41x50	2050	170	120	32	42	60	yes	85	125
Sitzmark Terrace	\$300	64x50	3200	250	n/a	n/a	n/a	n/a	no	n/a	350
Duck Blind Grille	\$300	60x50	3000	n/a	n/a	n/a	n/a	n/a	yes	150	n/a
Cedar Room	\$100	15x29	435	30	20	18	n/a	18	yes	n/a	30
Wildlife Room A	\$50	24x38	912	60	40	10	10	n/a	yes	n/a	60
Wildlife Room B - Cub's Room	\$50	32x38	1216	60	40	10	10	n/a	no	n/a	60
President's Room	\$50	19x26	494	n/a	n/a	n/a	n/a	n/a	no	n/a	40
Pontresina	\$300	31x33	1023	n/a	n/a	n/a	n/a	n/a	yes	38	n/a
Hilltop Great Room	\$500	33x22	730	n/a	n/a	20	n/a	n/a	yes	n/a	40
River Cabin	\$1000	50x25	950	n/a	n/a	n/a	n/a	n/a	yes	90	130
Logmark Lounge	\$500 Rental / \$500 Minimum Revenue		Selected Dates Only			Capacity: 50					

- Please note:
- The rental for the River Cabin includes 4 hours of transportation, \$100 for each additional hour.
  - When adding a buffet service, dance floor and/or other requirements, the capacity for people will lower for all meeting rooms.
  - Not all meeting rooms are equipped for full meal service.

### Presentation Equipment and Meeting Needs

To facilitate a productive meeting environment, the following presentation equipment and meeting services are available by prior arrangement on a complimentary basis.....

Tables and Chairs	Lectern
Water Service	Paper and Pencils
Podium / Microphone	No Smoking Signs

### Audio Visual and Meeting Equipment

For specialized audio-visual presentations, the following equipment is available by **prior arrangement** at the following daily rental charges...

LCD Projector	\$250	TV/VCR Package	\$110
TV Monitor/Receiver	\$80	Overhead Package	\$64
Overhead Projector	\$45	Flipchart Package	\$30
Slide Projector	\$35	Dance Floor (15'x20')	\$175
Tripod Screens 6'	\$25	Stage (6'x4')	\$25 each
Tripod Screens 8'	\$35	Skirted Display Table	\$15 each
Additional Microphone	\$25	Easels	\$10 each
Wireless Microphone	\$75		



# MEETING ROOMS



Lobby



Sitzmark



Cedar Room

Hilltop Great Room



Hilltop



Blue Spruce



Special Events Center



Pontresina Steakhouse

